The Pennsylvania Commission on Crime and Delinquency (PCCD) announces the availability of approximately $1.1 million in Substance Abuse Education and Demand Reduction (SAEDR) Funds. This solicitation serves to advance the Objectives of the PCCD 2011-2015 Strategic Plan.

The Office of Juvenile Justice and Delinquency Prevention at PCCD is offering this competitive solicitation for applications focusing on SAEDR Category 1, which offers funds to non-profit organizations to provide research-based approaches to prevention, treatment, training, intervention, and education services that reduce substance abuse, or provide resources to assist families in accessing these services. The focus of this funding opportunity is to support programs for youth and their families where applicable.

SAEDR Funds are available to non-profit organizations, and may not be awarded directly to governmental agencies. Partnerships are encouraged, and non-profit organizations may jointly apply for funds with a local unit of government, but they are not required to do so.

Applications are due in PCCD’s EGrants System on February 7, 2014 and will be accepted for new implementations, expansions of existing projects, or continuations of existing projects provided the current funding will expire by the designated start date for these awarded funds. Successful applications will be acted on at the June 2014 Commission meeting, with all projects starting on July 1, 2014.

We look forward to receiving applications under this funding opportunity, and the possibility to work with you in providing services for Pennsylvania’s youth.
2014 OJJDP SAEDR Research-Based Solicitation

Fiscal Year 2014

Please Note: Allow adequate time to submit your application. You will not be able to submit your application if you do not first register in Egrants. Applications will only be accepted through PCCD’s Egrants System.

Recommended Egrants Agency Registration Date: January 17, 2014

Recommended Egrants User Registration Date: January 24, 2014

Mandatory Egrants Application Deadline: February 7, 2014

QUESTION/ANSWER SERVICE:
Due to the highly competitive nature of these grants, PCCD Program Staff will not answer questions about how an applicant should respond to any section of the application. PCCD Program Staff may only field questions to clarify the funding announcement. Questions must be sent by email to RA-PCCD-OJJDP@pa.gov (Please put SAEDR in the subject line). In order for all applicants to benefit from this process, answers will be available to all parties who register to receive them through this email service. Applicants may register any time after December 20, 2013 by providing an email address to the link above. Registration will remain open until February 4, 2014, and questions will not be accepted after 4:00 p.m. on this date. Answers will be sent regularly by email to registered individuals through close of business on February 6, 2014.

Questions concerning the Egrants System should be made directly to the Egrants Help Desk at either (717) 787-5887 or (800) 692-7292, at the prompt select option 9 and then option 6.
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Application Requirements:

- **Egrants Submission Due Date** – All applications must be submitted electronically in PCCD’s Egrants System by Friday, **February 7, 2014 by 11:59 p.m. Eastern Time**.

- **Completeness** – Applications that do not meet ALL of the listed requirements in this funding announcement **may** be administratively rejected. Required attachments **must** be included with the Egrants submission. Facsimiles, hard copies or email copies of applications will not be accepted.

  - **Administrative Rejection** of an application will occur for the following:
    1. Requesting more funds than the maximum amount permitted per application;
    2. Requesting items prohibited under Section 7: Ineligible Program Activities;
    3. Applying for a program not listed under Appendix B; and
    4. Applying to implement a new CTC site or applying for CTC Mobilizer sustainability where the school districts associated with the CTC site did not participate in the 2013 PAYS.

- **Scoring** – All applications will be competitively reviewed and scored. Applications will be scored on the basis of the applicant’s adherence to these Funding Announcement Guidelines, and a timely submission in the PCCD Egrants System. It is recommended that applicants **fully review** the funding announcement to ensure compliance with these guidelines.

- ** Corrections** – If an application is returned by PCCD for corrections, the final application (including all corrections and required documents) must be returned to and approved by PCCD in order for the application to be awarded.

- **Application Decisions** – Successful applications will be presented for consideration at the June 2014 Commission meeting.

- **Technical Assistance (and/or questions) about Egrants** – The Egrants Help Center contains an array of technical assistance materials. In the PCCD Egrants Help Center there are online tutorials, step-by-step guides called Egrants Quick Start Guides, Frequently Asked Questions lists, and an Egrants Help Center Glossary. The Egrants Help Desk is available to assist with questions on business days from 9:00 a.m. until 4:00 p.m. Eastern Time. **Contact the PCCD Egrants Help Desk at (717) 787-5887 or toll-free at (800) 692-7292, option 9 and then option 6. The Egrants email address is: RA-eGrantsSupport@state.pa.us.**

- **Funding Announcement Questions** – Due to the competitive nature of these grants, PCCD Program Staff **will not** answer questions about how an applicant should respond to any section of the application. PCCD Program Staff **may only** field questions to clarify the funding announcement. Send questions by email to RA-PCCD-OJJDP@pa.gov and indicate “SAEDR” in the subject line. Applicants may register any time after December 20, 2013 by providing an email address to the link above. Registration will remain open until February 4, 2014, and questions will not be accepted after 4:00 p.m. on this date. Answers will be sent by email to registered individuals through close of business on February 6, 2014.
A. Preface:

Act 198 of 2002, as amended by Act 24 of 2003 and Act 36 of 2006, establishes PCCD’s responsibility for the administration of the Substance Abuse Education and Demand Reduction (SAEDR) Fund, which exists to support projects designed to educate the public about the dangers of substance abuse and/or reduce demand for these substances. The Act further mandates the use of the SAEDR Funds to award grants to eligible organizations in specifically defined categories.

This 2014 OJJDP SAEDR Research-Based Solicitation focuses on SAEDR Category 1, which provides funds to non-profit organizations to provide research-based approaches to training, prevention, intervention, treatment and education services that reduce substance abuse, or provide resources to assist families in accessing these services.

In December 2011 the Commission approved the 2011-2015 PCCD Strategic Plan, which describes PCCD’s mission and overall agency goals and objectives for serving Pennsylvania. PCCD uses the Strategic Plan to guide its funding solicitations. With the 2014 OJJDP SAEDR Research-Based Solicitation, we are implementing a focused approach to advance PCCD’s mission to assist communities to develop and implement strategies to reduce crime and victimization, within the established parameters of the SAEDR Fund.

Consequently, this funding guideline has two parts and PCCD encourages applicants to review this guideline in full.

- Part I: Applicant Information and Requirements
- Part II: Competitive Application Procedures

PART I: Applicant Information and Requirements

1. Grant Period:
Contingent upon availability of SAEDR Funds, applications approved at the June 2014 Commission meeting will run up to 24 months. Projects will begin on July 1, 2014 and end on either June 30, 2015 or June 30, 2016.

Significant Dates:
- February 7, 2014 – Applications are due in the PCCD Egrants System.
- February 21, 2014 – Notices sent for administrative rejection of applications.
- May 16, 2014 – Notices sent on applications not recommended for funding.

2. Funding Available:
A total of approximately $1.1 million in state SAEDRF Funds is being announced to support Category 1 initiatives. Under this solicitation, PCCD/OJJDP expects to fund nine to 11 grants with budgets not to exceed $150,000 for up to two years of funding for new programs or new CTC sites and $30,000 per year, not to exceed $60,000 for two years, for CTC Mobilizer sustainability.

Award Letters will be mailed as soon as possible after the applications are approved and will also be available in Egrants.

PCCD is not liable for costs incurred prior to the official start date of the award.
3. **Match Requirements:**
There is **NO** cash or in-kind match requirement under this funding announcement.

4. **Initiative Goals and Objectives:**
The goal of SAEDR Category 1 Funds is to provide research-based approaches to prevention, intervention, training, treatment, and education services to reduce substance abuse, or to provide resources to assist families in accessing these services.

5. **Anticipated Impacts:**
These include, **but are not limited to**, the following:

- Increase knowledge of the immediate consequences of substance abuse.
- Enhance cognitive and behavioral competency to prevent and reduce a variety of health risk behaviors.
- Provide resources and services to assist families in obtaining and accessing substance abuse services.
- Provide students with the necessary skills to resist social pressures to drink alcohol, smoke cigarettes, and use drugs.
- Reduce drug use and alcohol consumption and its adverse consequences.
- Promote healthier choices.
- Provide important information and coping skills for risk reduction.
- Provide communities with the tools to form the coalitions needed to implement and support the interventions.
- Reduce arrests and other antisocial behaviors.

6. **Eligibility Requirements:**

   **a. Applicants (Both Program and CTC Applicants)**
Category One funds are available to non-profit organizations in Pennsylvania. Non-profit organizations may apply jointly with a unit of local government, but shall not be required to do so. **Direct awards cannot be made to government entities.**

Successful program and CTC applicants must demonstrate a history of involvement with community-based collaborations of both public and private groups to enhance substance abuse education and demand reduction. Therefore, applicant eligibility **requires** that the application be submitted with the endorsement of a collaborative board.

Applicants must be in good standing with PCCD in order to be eligible for these funds. The applicant and recipient agencies’ historical success in implementing PCCD-funded programs/initiatives that met their intended goals will be considered in the competitive review process. Applicants are **not required** to have a prior history with PCCD to be eligible.

Schools (includes colleges and universities) are considered governmental units and therefore are **not eligible** applicants for these funds. Schools may partner with non-profits, but the applicant must be a non-profit organization.

**Applicant agencies may submit only one application and may only apply to fund one program/initiative per application.**
b. Program Activities
Applicants requesting to serve geographical areas or a diverse population that is not currently being served by a program will be given priority consideration.

Projects may be targeted locally, regionally, or statewide as long as those concepts are supported by a basis of research. All projects should be designed to become self-sustaining or supported by the community served.

This funding opportunity is available to support the following:
1. Start-up/expansion/continuation of a new or existing project/program to serve youth and adolescents (with families where applicable); or
2. Start-up of a Communities That Care (CTC) site; or
3. Support to sustain a Community Mobilizer position in an existing CTC site.

New/Expansion/Continuation Programs:
The SAEDR initiative is intended to support the proliferation of programs proved – on the basis of research and/or evaluation of data – to impact alcohol and substance use/abuse in Pennsylvania communities that are engaged in a collaborative, risk-focused prevention planning process. Only those programs listed in Appendix B are eligible to be funded under this initiative.

Communities That Care Site Start-up:
Communities that are interested in beginning a new CTC site may apply under this funding announcement. Please note that only locations that have never been funded by PCCD to establish a CTC are eligible to apply. A “new” CTC is defined as serving a specific geographical region (such as a town, one or more zip codes or school districts, or an entire county) that has never been funded as a CTC site in the past. As long as the area that is proposed to be served has never received funding, the existence of other CTC sites nearby will not affect the application.

As a requirement for this year’s funding announcement, applicants must specify all the school districts that serve the proposed CTC location. Each of these districts must have taken part in the 2013 Pennsylvania Youth Survey (PAYS); applications that propose to serve communities whose school districts do not have PAYS data will be administratively rejected.

CTC Community Mobilizer Positions
Existing CTC sites may apply for up to $30,000 per year to provide funding towards the Community Mobilizer position (salary and benefits) and CTC implementation expenses (e.g. travel costs for CTC regional meetings).

c. Expenses
All expenses must be described and justified in the Budget Detail and Budget Narrative sections of the application. PCCD has approval of all final budgets. Applicants should not inflate budgets with non-essential costs, as PCCD will only approve costs that are necessary to the project. Each cost should be a separate line item and include the calculation for each item allocated to the grant.

If you are applying for a program or to start up a new CTC, administrative costs are eligible expenses. These types of costs must be fully explained and justified in the Budget Narrative and Budget Detail section of the application as to how they are necessary to the project. Only a pro-rated share of administrative costs are eligible. All costs must be broken out into separate line items within the Budget Detail.
section. These types of costs are not guaranteed and are subject to final approval by PCCD. Indirect cost rates are not eligible.

d. Limitations
Funds may not be used for land acquisition. Funds may not be used for routine equipment purchases or personnel unless they are integral to the project.

e. Non-Supplantation
In accordance with Pennsylvania Consolidated Statutes, SAEDR Funds shall not supplant federal, state, or local funds that would have otherwise been made available for substance abuse prevention, intervention, education, training, treatment, and outreach initiatives.

7. Ineligible Program Activities:
The following activities are not permitted and will not be considered if submitted under this funding opportunity.

- Projects designed to educate youth, caregivers of youth and employers about the dangers of substance abuse and to increase the awareness of the benefits of a drug-free Pennsylvania through media-related efforts that may include public service announcements, public awareness campaigns, and media literacy.
- Projects designed to educate employers, unions and employees about the dangers of substance abuse in the workplace and to provide comprehensive drug-free workplace programs and technical resources for businesses, including, but not limited to, training for working parents to keep their children drug-free.
- Any program with a prison preview component, such as Scared Straight is not eligible for this funding.

8. Performance Measures:
Successful applicants are required to submit Quarterly Progress Reports to PCCD via the Egrants System. Award recipients will be required to report on performance measures that fulfill state guidelines for the use of SAEDR Funds. These measures will be selected by PCCD Staff who will work with award recipients prior to July 1, 2014 on the types of data collection required for each program. Award recipients will be required to accept and report on these selected measures on a quarterly basis.

Award recipients may want to develop additional performance measures that are specifically related to the activities outlined in their application and may track and report all measures on a quarterly basis through the PCCD Egrants System.

Applicants applying for funds to implement/expand/continue Life Skills Training (Middle School), Big Brothers-Big Sisters (Community-Based), Strengthening Families 10-14, Project Toward No Drug Abuse, or to implement Communities That Care will be required to work with the Evidence-Based Prevention and Intervention Services Center (EPISCenter) to collect assigned performance measures via a spreadsheet format and accept technical assistance from EPISCenter staff. Access information on these programs, including costs for fidelity verification and required EPISCenter meetings at: http://www.episcenter.psu.edu/saedr or www.episcenter.psu.edu/ebp.
Applicants that are applying for a new CTC site or to sustain a CTC Mobilizer position must select performance measures from the Egrants Library. These measures can be found by searching for the prefix “CTC” in the Performance Measure section of the application. Sites awarded funding to support a new CTC site or CTC Mobilizer sustainability will also be required to work with EPISCenter staff on collecting additional outcome measures.

9. **Agency and User Registration:**
   Your agency must be registered in Egrants in order to submit an application through PCCD’s Egrants System. If your agency has never submitted a Concept Paper or an Application through Egrants, you will not be able to do so until you complete your agency registration. To register your agency in Egrants, complete the Egrants Agency Registration Request Form, which can be found online within the PCCD Egrants Help Center under Egrants Quick Start Guides.

   Once your agency is registered in Egrants, individuals that will enter information in Egrants, or serve as the contact for the proposed application, must also register to use the Egrants System.

   When creating a new application, the Project Director, Financial Officer and Primary Contact identified on the Main Summary page **must be registered Egrants users.**

   At least two of the three contacts must be different users, and while the Project Director or the Financial Officer can also be the Primary Contact, the Project Director cannot also be the Financial Officer nor can the Financial Officer also be the Project Director. These users must also have security access to the specific Grant ID number in order to access it. If the individual’s name does not appear in the dropdown list as a selection for the Project Director, Financial Officer or Primary Contact, then the individual is not a registered user with security access to the grant. The individual must register in Egrants to obtain a user ID and password and/or obtain appropriate security to the specific grant. Refer to the PCCD Egrants On-line Registration Quick Start Guide, PCCD Egrants Security Roles Quick Start Guide, and PCCD Egrants User Registration Request Form for help with registering and obtaining the required security.

   An explanation of the duties of the Project Director, Financial Officer, and Primary Contact can be found in the Egrants Help Center Glossary.

**Note:** The Commonwealth will make payments to grant recipients through ACH. When your application is submitted to PCCD, your agency must submit or must have already submitted its ACH information using the Pennsylvania Electronic Payment Program (PEPP) Enrollment Form to the Commonwealth’s Payable Service Center, Vendor Data Management Unit at (717) 214-0140 (Fax) or by mail to the Office of Comptroller Operations, Bureau of Payable Services, Payable Service Center, Vendor Data Management Unit, 555 Walnut Street – 9th Floor, Harrisburg, PA 17101. The PEPP Enrollment Form/EFT Payment Enrollment Form may be found on the PCCD website under Grant Opportunities> Application Information and Forms, at [www.pccd.state.pa.us](http://www.pccd.state.pa.us).

10. **Keywords:**
    You are required to select “Keywords” from the dropdown menu in Egrants. It is located on the Main Summary Page, when entering your application.
Keywords: SAEDR Category 1, Evidence-Based, Research-Based, Prevention. You may select additional keywords that apply to your grant application.

11. Competitive Bidding/Sole Source Procurement:
All procurement transactions shall be conducted in a manner that provides maximum open and free competition. Competitive bidding procedures must be used if the projected costs for products or services (items of a similar nature) exceed $10,000. Procurement standards for use by grant recipients are described in the PCCD Applicant’s Manual on page 16.

Sole Source purchases or contracts are discouraged, but if such a request is made, the prospective applicant must identify the request as a Sole Source and provide a substantial justification for the Sole Source request along with their funding request. See Applicant’s Manual, page 18, for Sole Source Procurement Justification Approval Criteria.

12. Technical Assistance:

Egrants
The Egrants Help Center contains an array of technical assistance materials. Within the Egrants Help Center there are online tutorials, step-by-step guides called Quick Start Guides, lists of Frequently Asked Questions, and a glossary.

If you cannot find what you are looking for in the Egrants Help Center, contact the PCCD Egrants Help Desk at (717) 787-5887 or (800) 692-7292, option 9 and then option 6. Hours of operation for the Help Desk are 8:00 a.m. to 4:00 p.m. daily.

Program Technical Assistance
Approved applicants for Big Brothers Big Sisters (Community-based), Strengthening Families 10-14, Life Skills Training (Middle School), and Project Toward No Drug Abuse will be required to work with the EPISCenter. Working with a research agency will strengthen each applicant’s efforts and provide mentoring early in the process. The EPISCenter will be available for consultation related to implementation barriers, data management issues, outcome assessment procedures, fidelity verification support as well as other areas related to implementation and sustainability.

Communities That Care Technical Assistance (new CTC site and CTC Mobilizer Sustainability)
PCCD supports a statewide CTC Training and Technical Assistance Project through the Evidence-Based Prevention and Intervention Services Center (EPISCenter). Through this project, the state provides CTC sites with access to CTC consultants, whose main responsibility is giving training and technical assistance to CTC sites in Pennsylvania. Their responsibilities include providing assistance to maintain or re-establish the collaborative board; helping sites create and establish ways to sustain their efforts; helping sites ensure that efforts to collect and report outcomes are in place; and helping sites complete risk and resource assessments.
13. Reporting Requirements:

**Program and CTC sites**
Program and Fiscal Reports are due quarterly and must be submitted through the Egrants System no later than 20 days after the end of each quarter.

**Program Implementation Fidelity Verification** is a requirement for any project awarded for Big Brothers Big Sisters (Community Based), Life Skills Training (Middle School), Strengthening Families (10-14), and Project Toward No Drug Abuse. Fidelity Verification is to be completed no later than the second quarter of Year Two of the grant and requires the applicant to host a site visit from the program developer or designee to ensure that the program has been implemented with fidelity to the model.

After the site visit, the program developer completes the verification form evaluating the quality of program implementation. This form should be attached to the quarterly report in Egrants. As the technical assistance provider, the EPISCenter staff will coordinate the completion of the verification process with each of these grantees. If necessary, the program developer, EPISCenter Staff, and PCCD Staff will work with applicants to develop a plan to correct any aspects of the program that are not in keeping with the models as designed by the developers. Costs associated with this site visit must be included in the budget section of the application.

Poor quality implementation may lead to grant termination and may impact future grants with PCCD.

**An Initial Outcome Data Report (Program only)** is a requirement for any project awarded for Big Brothers Big Sisters, Life Skills Training, Strengthening Families 10-14, and Project Toward No Drug Abuse. The Outcome Data Report must be submitted to PCCD during the third quarter of Year Two. The report must include findings of the initial outcome data from the beginning of the grant through the first six months of Year Two. The report must be attached in Egrants as part of the third quarter report. This report will assess the agency’s success in addressing the risk factors identified in the initial application. The EPISCenter will assist in this process by providing a template outlining the information applicants must provide to PCCD.

**New CTC sites and CTC Mobilizer Sustainability**
In addition to submitting quarterly program and fiscal reports, new CTC sites and CTC Mobilizer sustainability grantees will be required to submit monthly updates and participate in monthly calls with EPISCenter staff. The monthly update form will be provided by the EPISCenter to all awarded applicants.

14. Fiscal Accountability:
PCCD stresses the importance of being accountable for all grant funds. The following procedures are currently in place across all of PCCD’s funding streams to ensure fiscal accountability with PCCD’s grant funds.

**Financial Back-up:** In reviewing grantee expenditure reports, it is important for PCCD to verify that expenditures are consistent with approved budget categories, are eligible for reimbursement and that grantees are maintaining supporting documentation. PCCD has a process in place where grantees are notified that they
are required to submit the financial back-up for some or all of the expenditures included in their Egrants fiscal report. Grantees may be required to provide this back-up periodically or for each of their fiscal reports. Again, PCCD will notify grantees when they are required to submit this type of financial back-up.

**Grantee Payment:** All grantees are required, at a minimum, to submit quarterly fiscal reports. PCCD will only make payments to reimburse actual expenditures reported on the fiscal reports. If an agency is experiencing cash flow problems, they may submit fiscal reports monthly and PCCD will reimburse reported expenditures.

**Line Item Detail:** PCCD’s fiscal report allows grantees to include line item expenditure details instead of just the overall budget category expenditures. Grantees are required to provide line item expenditure details in their fiscal report consistent with the line items included in their approved budget.

**Grantee Risk Classification:** PCCD utilizes a risk classification system to focus the use of agency resources on those grantees that may be most in need of additional assistance.

15. **Time and Effort Reporting:**

Time and effort reports (timesheets) are required for all personnel funded with PCCD grant dollars regardless of the funding stream. Below are the minimum standards and recommended best practices for time and effort reporting. We realize there are a number of different systems that can be used to satisfy these requirements and we encourage you to email the Grants Management resource account with any questions you may have regarding time and effort reporting requirements.

Minimum standards for employees working on multiple activities or cost objectives:

- Must be an after-the-fact determination of the employees actual effort. Using a budget estimate instead of reporting the actual time the employee spent working on the project does not qualify as support for charges to awards.

- Must account for total activity for which employees are compensated and which is required in fulfillment of their obligations to the organization. For example, if the employee spends 20% of their time on the PCCD grant project, 20% on a different grant project and 60% of their time on county activities; time and effort for all three areas must be included on the report. Must be signed by the employee and a supervisor with firsthand knowledge of the activities performed by the employee. Signature on the timesheets is affirmation that the report is an accurate accounting of the actual time the employee spent on the project.

- Must be prepared at least monthly to correspond to one or more pay periods.

- Volunteer time and personnel costs being used as match must be accounted for in the same manner as personnel being charged to the grant.

Minimum standard for employees working solely on a single activity or cost objective:

- Must be an after-the-fact certification that the employee worked 100 percent of their time on the grant project.
• Must be prepared no less frequently than every six months.

• Must be signed by the employee and supervisory official having first-hand knowledge of the work performed.

• Applies to full-time and part-time employees.

Recommended Best practices:

• Employees record time on a daily basis.

• Project codes/names are provided to the employee in advance.

The above standards are based on the Office of Management and Budget federal cost principles OMB circular A-87 (2 CFR 225) as it relates to Governmental Units and OMB Circular A-122 (2 CFR 230) as it relates to Nonprofit Organizations and the Office of Justice Programs Financial Guide.

The following sample forms are available on the Applicant's Manual and Related Documents page of the PCCD website.

• Example of a completed timesheet;
• An Excel timesheet template that you may modify to suit your needs; and
• A sample time certification for employees working 100% of their time on a grant-funded project. (ARRA projects cannot use time certifications as their only documentation of time and effort.)

16. Payments for All Grants:
Payments will not be released until all applicable special conditions on the grant award have been satisfied. All grantees are required, at a minimum, to submit quarterly fiscal reports. PCCD will only make payments to reimburse actual expenditures reported on the fiscal reports. An agency experiencing cash flow problems may submit fiscal reports monthly and PCCD will reimburse reported expenditures. Non-submission or late submission of the required reports will result in payment delays.

17. Additional Requirements:

a. Required Egrants Sections
In addition to the budget and program sections identified above, the following standard sections must be completed in Egrants:

• Approval Checklists;
• State Funding Announcement Certifications;
• Fiscal Accountability;
• Main Summary Information;
• Recipient Agency Budget;
• Required Attachments; and
• Private Non-Profit Agency Checklist.

b. Required Signed Documents
In addition to the documents listed as Required Attachments for each section of the application, all applicants must include the following:

• PCCD Standard Application Signature Page.
c. Administrative Submission Information
   All costs must be integral to the program or process being proposed. PCCD has approval of all final budgets. Funding for Year Two of the project is contingent upon successful implementation in Year One.

18. Application Checklist:
   A checklist of documents that must be submitted as part of the application can be found in Appendix “A.”

19. Additional Online Resources:
   For further information on accessing and utilizing the Egrants System, applicants and other interested parties may reference the Egrants Quick Start Guides for External Users that can be found on the Egrants website within the Egrants Help Center. Help Text is also available in the top right corner of many of the Egrants screens by clicking on the Help button.

   The funding announcement can be found by logging into the Egrants System and searching under the “Funding Announcement” tab for 2014 OJJDP SAEDR Research-Based Solicitation.

   The funding announcement and guidelines can be obtained through the PCCD website at www.pccd.state.pa.us under Grant Information > Funding > Search of Grant Opportunities > Current Open Funding Opportunities.

   All applicants can access the PCCD Applicant’s Manual through the PCCD website at www.pccd.state.pa.us under Grant Information > Applicant’s Manual, Forms and Other Helpful information > Application Information and Forms > Applicant’s Manual and Related Documents.

   Please address any technical problems you may have with the website or online forms to the PCCD Web Master.

20. Contact Person:
   Due to the competitive nature of these awards, PCCD Program Staff will not be able to answer questions about how an applicant should respond to any section of this funding announcement. PCCD may only field questions to clarify the funding announcement. Send questions by email to RA-PCCD-OJJDP@pa.gov with a subject that includes “SAEDR.” Applicants may register any time after December 20, 2013 by providing an email Address to the link above. Registration will remain open until February 4, 2014, and questions will not be accepted after 4:00 p.m. on this date. Answers will be sent by email to registered individuals through close of business on February 6, 2014.

   Questions concerning the Egrants System should be made directly to the Egrant Help Desk at 717-787-5887 or toll-free within Pennsylvania at 800-692-7292, option 9 and then option 6. While Egrants will accept your application up until midnight of the due date, the Help Desk Staff are not available after 4:00 p.m.

21. Mailing Information:
   Applications must be entered in Egrants no later than 11:59 p.m., Eastern Time on Friday, February 7, 2014.
The Signature Page to the application, with original signatures, must be **received or postmarked by February 7, 2014** and either mailed or sent via express delivery services to:

Via U.S. Mail: PA Commission on Crime and Delinquency
Attention: Grants Management
P.O. Box 1167
Harrisburg, PA 17108-1167

Via Express Delivery Services: 3101 North Front Street
Harrisburg, PA 17110 **

* Please note: PCCD considers the United States Postal Service date stamp as the official postmark. Applicant postage meters or stamps administered by the applicant will not be considered the official postmark.

** As staff is not available at this location on Saturday and Sunday, applications should not be sent by Express Mail or courier service on Friday. Use U.S. Mail when mailing over a weekend, as long as the document is **postmarked February 7, 2014**.

The Pennsylvania Commission on Crime and Delinquency is an equal opportunity employer.
PART II: Competitive Application Procedures

The information PCCD is requesting must be submitted in the text boxes provided for each section of the application. Do not attach your responses to the sections. Provide only what is asked; to do otherwise will add unnecessary length to your application. Each section has space for Required Attachments and allows you to attach whatever is required.

In addition to reviewer ratings, considerations for award recommendations and decisions may include, but are not limited to, underserved populations, past performance, geographic diversity, strategic priorities, and available funding. Applicants are not required to have a prior history with PCCD to be eligible to apply under this initiative.

If you are planning to apply for Big Brothers Big Sisters (Community-based), Life Skills Training (Middle School), Strengthening Families Program 10-14, or Project Toward No Drug Abuse, please visit http://www.episcenter.psu.edu/saedr

Scoring will be based on a maximum rated score of 100 points using the following criteria:

Procedures for Program Implementation/Expansion/Continuation Applicants

A. Applicant Overview – No point value is assigned; however, this is a required section. Maximum length is 10,000 characters, approximately two printed pages.

PCCD requires that the applicant and recipient agency (if applicable) demonstrate a relationship with a local collaborative board that has been in existence for at least one year. While no point value is assigned to this section, applications failing to meet this requirement will be administratively rejected.

Applicants previously or currently funded to implement the program they are applying for in this application must provide the following information:

- List all previous and current PCCD-awarded grants and include project titles, program implemented, project start and end dates, and amount of funds per award.
- Identify the population previously targeted and the number of participants served per award.
- Indicate whether, and to what extent, the program(s) is currently operating.

Required Attachments: Include a letter of support from an appropriate Collaborative Board, such as a Criminal Justice Advisory Board (CJAB), Delinquency Prevention Board, or Single County Authority (SCA) indicating support for the project.

NOTE: If implementing Project Toward No Drug Abuse in a residential treatment setting, a collaborative board is not required.
B. Statement of Problem – Maximum 20 points; length is 20,000 characters, approximately four printed pages.

1. Define the problem to be addressed including data to justify the existence of the problem (your data must be specific to your project’s geographic area and relevant to both your problem and your proposed project).

2. Explain how the proposed project was chosen;
   • Describe the risk and protective factors identified through the risk and resource assessment conducted by the local collaborative board (Include 2011 Pennsylvania Youth Survey data if possible);
   • Identify the source and date of the assessment that determined the prioritized risk and protective factors; and
   • Describe how the chosen program relates to the risk and protective factor’s prioritized.

C. Project Design and Implementation – Maximum 35 points; length is 30,000 characters, approximately six printed pages.

Applicants must state whether they will implement a new project or expand or continue an existing project by indicating the appropriate type in Egrants.

New Program – Applying for a program that has never been implemented within the geographical area that you are targeting.

Expansion – Applying to expand a program into a new target population that has never been served. Applying to increase the service capacity of the same target population (e.g., add a therapist to increase the number of clients served), or providing additional services to an existing population already being served would be considered an expansion.

Continuation – Applying to continue a program with the same population.

1. Describe the proposed project or selected program and provide a description of the implementation/expansion/continuation plan.

   The following should be included in this description:
   • Discuss how the identified program will address the goals and objective of this SAEDR initiative (See Part I, Section 4: Initiative Goals and Objectives).
   • Provide a connection between the problem addressed in the Problem Statement and the program selected.
   • Describe the location of the proposed project (countywide or specific to a borough, township, or school district, etc.).
   • Identify the target population, include the estimated number of individuals and/or families to be served, demographic and geographic information, school district(s), race, age, gender, if applicable.
   • Describe the referral process, if applicable.
   • Describe the service delivery; describe the dosage of the proposed project to include:
     o The number of times the program will be implemented;
     o The number of individuals – and parents/families, if applicable – to be served with each implementation;
     o How often these individuals – and families, if applicable – will receive program services; and
     o The number of staff needed for each implementation.
• If you are applying for an expansion or continuation, please provide the following:
  o Original start and end date of the project;
  o Source of original funding for the project and amount of funding;
  o Population targeted;
  o Project challenges and successes; and
  o Whether and to what extent the program is currently operating.

**NOTE:** Continuation funding will only be considered if the project’s current funding expires on or before June 30, 2014.

Required Attachments for Program Implementation/Expansion/Continuation:
Letter(s) of commitment from all agencies that will partner with you in this project, this includes letters from referral sources indicating awareness of your project, their role(s), and their agreement to participate by referring individuals.

D. **Impacts and Outcomes** – **Maximum 10 points; length is 15,000 characters, approximately three printed pages.**

Data elements and evaluation tools may already be part of the project’s curriculum and you are encouraged to use these tools. The following items apply to all applicants:

• Describe the anticipated impact and how the impact of the proposed project will be measured including a list of the data that will be collected.
• Describe data collection procedures:
  o How will data be collected;
  o Who will collect the data; and
  o How will data be analyzed.
• Describe how program outcomes and impacts will be shared with stakeholders and referral sources.
• Applicants proposing to expand/continue an existing project **must** provide data that demonstrates the outcomes of the current implementation.

**Note:** Applicants funded for Big Brothers Big Sisters (Community-Based), Life Skills Training (Middle School), Strengthening Families Program 10-14, or Project Toward No Drug Abuse are **required** to accept training and technical assistance from the Resource Center for Evidence-Based Prevention and Intervention Programs and Practices (EPISCenter). Applicants **must** indicate that they accept this requirement.

E. **Budget Detail and Budget Narrative** – **Maximum 15 points.**

Describe each item to be supported with grant funds and include an explanation and justification of all budget items by category. Only essential costs directly related to the implementation of the project will be funded.

This section appears as two separate sections in Egrants and must be entered as such. However, it will be scored as **one section worth a combined 15 points.** Please address the following items in this section:

The Budget Detail **must:**
1. Include a one or two-year comprehensive budget detail section, including one complete budget for each year for which funding is being requested; and
2. Provide a clear description and calculation of all costs including salary and benefits for which grant funds will be utilized. All funded personnel must include the number of hours and percent of time to be spent on the project. Each benefit needs to be
listed as a separate line item. Costs, including separate benefits, must be detailed as separate line items.

The Budget Narrative must:

1. Include a one or two-year comprehensive budget narrative—one complete budget narrative must be provided for each year that fully justifies all items to be supported with grant funds and how they will be utilized.
2. Clearly describe how each expenditure contributes to the implementation of the project.
3. Include a description of the costs associated with training and materials necessary for the selected program.
4. If personnel are to be supported by the application, include time commitment (percentage and number of hours they will spend on this project), hourly rate, identify if using new hires or existing staff, and a justification of need for all staff supported by grant funds.
5. All personnel costs must be shown in the personnel budget category by position. Any personnel costs charged to the grant will require timesheet documentation as support for those expenditures.
6. Applicants are encouraged to contact the program developer to ascertain all of the costs related to the accurate implementation of selected programs where applicable, and to indicate in the Budget Narrative that the developer is the source of their budgeted costs.
7. Modest costs for food during an all-day program training are allowable.

Note: Applicants seeking funds to implement Life Skills Training, Project Toward No Drug Abuse, Strengthening Families Program (10-14), or Big Brothers/Big Sisters will be required to schedule a fidelity site visit with the program developer and should budget accordingly for this expense. Contact the program developer for more information.

Costs related to the Program Implementation Fidelity Verification site visit must be included in the budget section of the application; these are:

- **Strengthening Families Program (10-14):** $750 for a 2-day on-site fidelity visit and $1,200 for the developer's travel costs.
- **Life Skills Training:** $150 for a 2-hour phone consultation with the developer after the grantee completes and submits an LST Fidelity Form.
- **Project Toward No Drug Abuse:** Approximately $2,400 for onsite fidelity verification which includes travel costs (airfare, mileage, hotel, and subsistence will need to be separated out into separate line items).
- **Big Brothers/Big Sisters:** Fidelity verification recently went to an online process; costs are estimated at $300.

Applicants for these programs must also budget for travel expenses for EPISCenter sponsored trainings and networking meetings. Costs for two on-site networking meetings per year and one new grantee orientation (if you have never been to a new grantee orientation) in State College should be included (up to $1,200 per year). Costs for hotel (if necessary), mileage, subsistence will need to be broken out in both the budget detail and narrative.
F. Relationship to Sustainability – Maximum 20 points; length is 20,000 characters, approximately four printed pages. Applicants must enter into this process with the understanding that planning to sustain the program/project beyond PCCD grant funding is an integral part of the process. Describe a cogent sustainability plan that includes the following items:

1. Once grant funds expire, how will the project continue?
2. Provide commitments from key stakeholders necessary to successfully sustain the program/project; if these are not currently available, how will these be obtained?
3. If you are applying for an expansion or continuation of a program, please describe all efforts that you have made to sustain your current implementation. Provide both successes and challenges that you have experienced when working toward sustainability.

Procedures for New Communities That Care Sites

Information that may be helpful for answering questions related to starting a CTC site can be found at: http://episcenter.psu.edu/saedr.

A. Applicant Overview – No point value is assigned; however, this is a required section. Maximum length is 10,000 characters, approximately two printed pages. Applicants previously or currently funded by PCCD must provide the following information:

- List all previous and current PCCD-awarded grants and include project titles, program implemented, project start and end dates, and amount of funds per award.
- Identify the population previously targeted and the number of participants served per award, if applicable.
- Indicate whether, and to what extent, the program(s) is currently operating.

B. Statement of Problem – Maximum 20 points; length is 20,000 characters, approximately four printed pages.
All applicants must answer the following:

1. Define the community to be served by the new CTC (neighborhood, borough, township, city, or county).
   **Note:** All School Districts within the community must be listed.
2. Discuss the use of the Pennsylvania Youth Survey (PAYS) within the school districts listed above. (Please verify that the 2013 PAYS was taken by the school districts listed above since this is a mandatory requirement for funding.)
3. List the “problems” currently faced by your community. Address all aspects (e.g., drug and alcohol use/abuse, economics, health, social conditions, housing, infrastructure, youth issues and senior issues).
   a. Of the above problems, which do community members feel should be addressed immediately?
   b. If alcohol and other drug use, delinquency, teen pregnancy, dropping out of school or youth violence are not included in the above problems, how receptive will the community be to addressing these issues as this is a requirement of this funding announcement?
C. Project Design and Implementation – Maximum 35 points; length is 30,000 characters, approximately six printed pages.

All applicants must answer the following:

1. Does your community currently use a prevention model or framework? If yes, describe any successes you have had with the model.
   **Note**: If you plan on using an existing local board, describe the history, current functions, commitment to adopt the CTC model, and how CTC will enhance existing board activities.

2. Describe any efforts in the past to prevent adolescent problem behaviors? Were they successful? Why or why not?

3. Describe how your community has shown that they believe adolescent problem behaviors can be prevented.

4. For each of the following sectors, please list the key stakeholders who will actively participate in your coalition and provide a description of their level of commitment to the CTC process: Schools; Local Government; Business; Families; Youth; Media; Youth Serving Organizations; Civic Organizations; Faith-Based Organizations; Health Departments; Law Enforcement; and Mental Health.

5. If possible, identify a point of contact to serve as the CTC Community Mobilizer for the beginning stages of the CTC process.
   **Note**: A CTC Mobilizer is an eligible expense within this grant opportunity. Applicants will not lose points if unable to identify a Community Mobilizer at this stage; however, an individual must be identified by the July 1, 2014 start date of the award period and this person will be required to attend the mandated CTC trainings provided by EPISCenter.

**Required Attachments**: Include letters from at least 4-5 representatives from the above listed community sectors. These letters should include why that individual is interested in participating in CTC and what they personally will contribute to the overall CTC initiative.
   **Note**: Generic template letters with various signatures would not fulfill this requirement.

D. Impacts and Outcomes – Maximum 10 points; length is 15,000 characters, approximately three printed pages.

All applicants must answer the following:

1. Describe the outcomes that you expect to see by implementing CTC within your community. Specifically discuss how you see CTC impacting Alcohol, Tobacco, and Other Drug (ATOD) use/abuse within your community?

2. Provide a projected timeline of your CTC implementation, including goals that you wish to meet over the two-year funding period.

3. Please state your CTC Board’s willingness to participate in the annual CTC Web-based survey and accept technical assistance and training from the EPISCenter throughout the life of your grant.

E. Budget Detail and Budget Narrative – Maximum 15 points.

Describe each item to be supported with grant funds and include an explanation and justification of all budget items by category. Only essential costs directly related to the implementation of CTC will be funded.

This section appears as two separate sections in Egrants and must be entered as such. However, it will be scored as **one section worth a combined 15 points**. Please address the following items in this section:
The Budget Detail must:

1. Include a one or two-year comprehensive budget detail section, including one complete budget for each year for which funding is being requested; and
2. Provide a clear description and calculation of all costs including salary and benefits for which grant funds will be utilized. All funded personnel must include the number of hours and percent of time to be spent on the project. Costs must be detailed in separate line items.

The Budget Narrative must:

1. Include a one or two-year comprehensive budget narrative—one complete budget narrative must be provided for each year that fully justifies all items to be supported with grant funds and how they will be utilized.
2. Clearly describe how each expenditure contributes to the implementation of CTC.
3. If personnel are to be supported by the application, include time commitment (percentage and number of hours they will spend on this project), hourly rate, identify if using new hires or existing staff, and a justification of need for all staff supported by grant funds.
4. All personnel costs must be shown in the personnel budget category by position. Any personnel costs charged to the grant will require timesheet documentation as support for those expenditures. (see Part I, Section 15)

Eligible Expenses for New CTC Applicants
CTC funding is limited to the following:

1. Salary and benefits for a CTC Community Mobilizer position.
2. Costs related to conducting the risk and resource assessment.
   a. Limited amount of travel within the community and to attend trainings and regional CTC meetings. Up to $300 dollars per year can be used to attend the annual Commonwealth Prevention Alliance (CPA) Conference.
   b. Materials for Trainings/Meetings. All costs must be fully explained and justified.
   c. Costs associated with traveling to one EPICenter sponsored training per year (up to $400 per year). The cost for hotel (if necessary), subsistence, and mileage must be broken out as separate line items.

Note: Costs related to the PAYS are not eligible under this announcement.

F. Relationship to Sustainability—Maximum 20 points; length is 20,000 characters, approximately four printed pages.
Applicants must enter into this process with the understanding that planning to sustain the CTC Mobilizer beyond PCCD grant funding is an integral part of the process. Describe a cogent sustainability plan that includes the following items:

1. How ongoing community support for CTC will be generated;
2. How commitments from key stakeholders necessary for successful sustainability of CTC will be obtained; and
3. Describe any historical success you have had in sustaining any other programs/initiatives.
Procedures for Communities That Care Sustainability

Information that may be helpful for answering questions related to starting a CTC site can be found at: http://episcenter.psu.edu/saedr.

A. Applicant Overview – No point value is assigned; however, this is a required section. Maximum length is 10,000 characters, approximately two printed pages. Applicants previously or currently funded by PCCD must provide the following information:

- List all previous and current PCCD-awarded grants to include project titles, program implemented, project start and end dates, amount of funds per award.
- Identify the population previously targeted and the number of participants served per award, if applicable.
- Indicate whether, and to what extent, the program(s) is currently operating.

B. Statement of Problem – Maximum 20 points; length is 20,000 characters, approximately four printed pages.

All applicants must answer the following:

1. Define the community that is served by the CTC (neighborhood, borough, township, city, or county).
   Note: All School Districts within the community must be listed.
2. Discuss the use of the Pennsylvania Youth Survey (PAYS) within the school districts listed above. (Please verify that the 2013 PAYS was taken by the school districts listed above since this is a mandatory requirement for funding.)
3. Explain how long your CTC site has been in existence and the date when a Risk and Resource Assessment was last completed.
4. Describe the funding source(s)/other resources that currently supports your CTC site and why SAEDR Funds are needed.
5. Describe the connection between the CTC process and the purpose of SAEDR Category 1 Funds.

C. Project Design and Implementation – Maximum 35 points; length is 30,000 characters, approximately six printed pages.

All applicants must answer the following:

1. Describe the current functioning level of your CTC site and how you think SAEDR funding will continue to support your effort.
2. What projects/programs, if any, has your CTC site supported over the last five years? Describe the success you have had with these projects.
3. For each of the following sectors, please list the key stakeholders who are actively participating in your coalition and provide a description of their responsibilities within your CTC: Schools; Local Government; Business; Families; Youth; Media; Youth Serving Organizations; Civic Organizations; Faith-Based Organizations; Health Departments; Law Enforcement; and Mental Health.
   - Please discuss efforts to engage sectors that are not currently represented on your board.
4. If awarded, describe specific initiatives/activities that you plan on implementing over the two-year award period. Please make sure that you provide detailed activities/programs that are related to Alcohol, Tobacco, and Other Drug (ATOD) prevention/use/abuse.
**Required Attachments:** Include letters from 4-5 representatives from the above listed community sectors. These letters should include why that individual is participating in the CTC and how they personally contribute to the overall CTC initiative.

**Note:** Template letters with various signatures would not fulfill this requirement.

### D. Impacts and Outcomes – Maximum 10 points; length is 15,000 characters, approximately three printed pages.

All applicants must answer the following:

1. Describe the outcomes that you expect to see by continuing to implement CTC within your community. Specifically discuss how you see CTC impacting Alcohol, Tobacco, and Other Drug (ATOD) use/abuse within your community.
2. Provide a projected timeline of your CTC implementation, including goals that you wish to meet over the two-year funding period.
3. Please state your CTC site’s willingness to participate in the annual CTC Web-based survey and accept technical assistance and training from the EPISC Center throughout the life of your grant.

### E. Budget Detail and Budget Narrative – Maximum 15 points.

Describe each item to be supported with grant funds and include an explanation and justification of all budget items by category. Only essential costs directly related to the implementation of CTC will be funded (e.g. Mobilizer funding, travel, modest Board expenses). **CTC sustainability funding is limited to $30,000 each year and cannot exceed $60,000 during the two-year grant period.**

This section appears as two separate sections in Egrants and must be entered as such. However, it will be scored as **one section worth a combined 15 points.** Please address the following items in this section:

The Budget Detail **must:**

1. Include a one or two-year comprehensive budget detail section, including one complete budget for each year for which funding is being requested; and
2. Provide a clear description and calculation of all costs including salary and benefits for which grant funds will be utilized. All funded personnel must include the number of hours and percent of time to be spent on the project. Costs must be detailed in separate line items.

The Budget Narrative **must:**

1. Include a one or two-year comprehensive budget narrative—one complete budget narrative must be provided for each year that fully justifies all items to be supported with grant funds and how they will be utilized.
2. Clearly describe how each expenditure contributes to the implementation of CTC.
3. If personnel are to be supported by the application, include time commitment (percentage and number of hours they will spend on this project), hourly rate, identify if using new hires or existing staff, and a justification of need for all staff supported by grant funds.
4. All personnel costs must be shown in the personnel budget category by position. Any personnel costs charged to the grant will require timesheet documentation as support for those expenditures. (See Part 1, Section 15)
Eligible Expenses for CTC Sustainability

CTC funding is limited to the following:

1. Salary and benefits for a CTC Community Mobilizer position.
2. Costs related to conducting the risk and resource assessment.
   a. Limited amount of travel within the community and to attend trainings and regional CTC meetings. Up to $300 dollars per year can be used to attend the annual Commonwealth Prevention Alliance (CPA) Conference.
   b. Materials for Trainings/Meetings. All costs must be fully explained and justified.
   c. Costs associated with traveling to one EPISCenter sponsored training per year (up to $400 per year). The cost for hotel (if necessary), subsistence, and mileage must be broken out as separate line items.

   **Note:** Costs related to the PAYS are **not eligible** under this announcement.

F. Relationship to Sustainability – Maximum 20 points; length is 20,000 characters, approximately four printed pages.

Applicants must enter into this process with the understanding that planning to sustain the CTC Mobilizer beyond PCCD grant funding is an integral part of the process.

Address the following items in this section:

1. Describe the plan to provide long-term support for your CTC after PCCD funding expires.
2. Identify sources for future financial support for the CTC site and/or agencies pledging commitment to the site.
3. Demonstrate commitment to attend all required CTC Trainings for planning, assessment and implementation of the CTC model; to attend regional meetings; to participate in the annual CTC web-based survey; and your willingness to work with the EPISCenter and PCCD.

**Attachments:** If the applicant is able, provide letter(s) that commit to financial support, in-kind contributions, and volunteer time and participation to sustain post-grant funding.
Appendix A

Application Checklist

☐ Does your request fall within the stated grant request period? (Section 1)

☐ Does your proposal meet the grant’s program goals? (Section 4)

☐ Does your proposal meet the grant eligibility requirements? (Section 6)

☐ Is your agency registered in Egrants? (Section 9)

☐ Are appropriate users (Program Director, Financial Director, and Primary Contact) for your agency registered in Egrants? (Section 9)

☐ Have you entered “Keywords” in Egrants that are provided in these guidelines? (Section 10)

☐ Have you submitted substantial justification if you are requesting a Sole Source procurement? (Section 11)

☐ In addition to the budget and programmatic sections, have you completed all the standard sections in Egrants and changed the status of each section to Complete? (Section 17:a)

☐ Have you submitted the original Signature Page for this application to PCCD? (Section 17:b)

☐ Are you set to meet the mandatory deadline for submitting your application in Egrants? (Section 21)
Appendix B

Eligible Programs for Children and Adolescents

Applicants awarded funding to implement a Model Program* and/or the Strengthening Families (10-14) Program will be required to schedule a fidelity site visit with the program developer in Year 2 of the project and complete an Initial Outcomes Report (See Section 13, Reporting Requirements).

Only the researched portion of the programs listed below are eligible for funding. (e.g., Only the middle school curriculum of Life Skills Training has been shown to be effective through research. The elementary, high school, and transition curriculums of LST have not been researched and are therefore not eligible for funding.)

Prevention Programs Eligible:
Across Ages
Big Brothers Big Sisters (Community-Based only)*
Familias Unidas
Families and Schools Together (FAST – Elementary only)
Good Behavior Game
Guiding Good Choices
Life Skills Training (Middle School only)*
Linking the Interest of Families and Teachers (LINK – 1st and 5th grade)
Michigan Model for Health (4th and 5th grade only)
Positive Action (Elementary and Middle School curriculum)
Project Success
Project Toward No Drug Abuse*
Say it Straight
Strengthening Families Program 10-14
Too Good for Drugs (Middle School Curriculum)

Intervention/Treatment Programs Eligible:
Adolescent Community Reinforcement Approach
Behavioral Monitoring and Reinforcement Program
Family Behavior Therapy
Family Support Network
Residential Student Assistance Program (for juveniles in placement)
Seeking Safety
Teen Intervene (12-18 year olds with mild drug use)