

## Eligible Program Activities and Expenses for Strong African American Families (SAAF)

All program costs will need to be justified by the implementation plan and proposed number of youth and parents/caregivers to be served.

- Applicants will need to provide evidence that the program consultant, Tracy Anderson, Ph.D., is prepared to provide training to your site. This evidence must consist of a letter from Tracy Anderson to the applicant recognizing the request for training in the event that funding for implementing Strong African American Families is awarded.
- Under this funding opportunity, an initial facilitator training consisting of three (3) days is required to facilitate the Strong African American Families program. Please refer to the “Training” heading for specific information and costs.
- Costs related to the training by the Master Trainer(s)/Consultant and their travel/lodging/meals expenses.
- Costs related to program coordination, data collection, compensating facilitation staff and meeting space requirements are allowable expenses, however when considering sustainability it is preferred that these costs are covered by the applicant from the beginning of implementation, or reduced significantly during subsequent budget years within the funding period.
- Costs of two (2) networking meetings and one (1) New Grantee Orientation (located in State College, PA) per year should be included (up to \$1,200/year). Costs for hotel (if necessary) and mileage will need to be broken out in both the budget detail and narrative.
- Fidelity Verification will be provided by Tracy Anderson or her designee as part of the initial training cost. This will occur in Year 2, Quarter 1 of your grant funding period. There is an additional cost of approximately \$2,000 to budget for the travel costs for this visit.
- Transportation of participants as a program support.
- Costs associated with the following staff positions: Program Coordinator, facilitators (a minimum of three (3) facilitators per session), childcare providers, fidelity observers.
- Costs associated with program supplies, including but not limited to printing costs of curriculum, activity materials, clip magnets, TV(s), DVD player/laptop(s), LCD projector/screen, childcare supplies, additional general office supplies/equipment, and additional marketing and recruitment supplies.
- Program supports – It is recommended that a family meal be offered prior to the start of each of the seven (7) weekly sessions for the staff, parents/caregivers, youth, and their younger siblings.
- Youth and family incentives – these are not required. However, small incentives can promote both recruitment and retention of participants. Incentives should be inexpensive, thoughtful and coordinate with the session themes.
- All curriculum materials are included costs with the initial facilitator training. However, you will need to budget for consumables for each session, as well as the costs associated with copying/laminating curriculum (manuals, posters, etc.).
- It is noted that there is currently no Benefit-Cost Results available through the Washington State Institute for Public Policy (WISPP). Meta-analytic results of the program are available here: <http://www.wsipp.wa.gov/BenefitCost?programSearch=strong+african+american+families+>
- There is currently no process in place for certifying Agency Trainers, therefore no costs can be assumed for this.