



PCCD Required Data Collection & Reporting Process Aggression Replacement Training®

Data must be collected and reported to PCCD quarterly. There are two types of Performance Indicators (PIs) for reporting for Aggression Replacement Training® programs:

- 1) **Process Indicators:** PIs that assess a program's reach and implementation quality.

Example: "Total number of sessions delivered" Count of the total number of Skill Streaming, Anger Management and Moral Reasoning sessions delivered within this quarter.

- 2) **Outcome Indicators:** PIs that assess the impact of the program on its participants.

Example: "Number of youth with improved Advanced Social Skills" Count of the number of youth who had positive change in this category. Only include youth who completed the program within this quarter in your count.

The **Process Indicators** for must be collected and reported according to the required PIs for each reporting period. It is important to put appropriate tools in place before implementation begins so that data can be collected continuously rather than compiled all at once at the end of a reporting period.

- 1) **Internal Tracking Systems**, to compile the total number of sessions delivered. The number and type of session each facilitator has facilitated.
- 2) **Fidelity Checklists**, provided in the Master Trainers during initial training.
- 3) **Attendance** is tracked and automatically calculated via the "Spreadsheet for Outcomes Analysis and PCCD Quarterly Reporting."

The **Outcome Indicators** for should be collected using the following survey instruments:

- 1) **SkillStreaming Checklist**, a youth-reported survey designed to assess the strength and success of the relationship between the mentor and mentee
- 2) **Aggression Questionnaire (AQ)**, a youth-reported baseline and post survey designed to examine changes in youth outcomes during their participation.
- 3) **How I Think Questionnaire (HIT)**, a retrospective survey administered to mentors, youth and/or parents to track youth outcome.

The EPISCenter has developed a spreadsheet for Outcomes Analysis and PCCD Quarterly Reporting that is required to track and report both process and outcomes data. This spreadsheet can be found on the EPISCenter website on the Aggression Replacement Training® program webpage.



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Administration Timeline for Evaluation Tools:

- The **SkillStreaming Checklist** should be administered to youth as a pre-test immediately before and a post-test immediately after completion of all 30 program sessions.
- The **Aggression Questionnaire** should be administered to youth as a pre-test immediately before and a post-test immediately after completion of all 30 program sessions.
- The **How I Think Questionnaire** should be administered to youth as a pre-test immediately before and a post-test immediately after completion of all 30 program sessions.
- The **Fidelity Checklists** are to be completed after every session by program facilitators until facilitators become proficient. An “outside observer” who is not one of the co-facilitators, should complete a fidelity checklist for at least 20% of all sessions.

Reporting:

Quarterly reporting to PCCD is required via the E-grants system. Grantees are required to attach the **EPISCenter Spreadsheet for Outcomes Analysis** in E-grants quarterly.

All **Process Indicators** should be reported quarterly. **Outcome Indicators** should be reported during the reporting period the post-tests and/or the 12 month follow-up surveys have been completed.

Please contact your technical assistance provider at EPIS (814-863-2568) if you have any questions related to the data collection process.